

# Lancaster County Youth Intervention Center

## *P.U.L.S.E. Program*

235 Circle Avenue  
Lancaster, PA 17602  
717-299-7821

### *Graduation Ceremony Information*

Congratulations are in order since \_\_\_\_\_ is soon due to graduate the P.U.L.S.E. Program. We are inviting up to (but not exceeding) four family members of the above named participant to attend a graduation ceremony on \_\_\_\_\_, 20\_\_\_, to be held at the Lancaster County Youth Intervention Center at 1:30PM. Since the ceremony is being held in a secure facility all visitors to the building need to follow the standard safety measures taken for all building visitors (listed below). Due to the steps needed to be taken to process visitors, please arrive at 1:00PM (no one will be permitted to enter the building after 1:15PM). Children **are** permitted to attend the graduation ceremony.

#### **Graduation Ceremony Attendance Guidelines:**

- No mobile phones or cameras will be permitted (P.U.L.S.E. staff will take a family photo following the ceremony).
- All visitors must be dressed appropriately for the visitation environment.
- All coats, hats, purses, and personal property must be stored in a locker in the Main Lobby Area. We suggest you leave all other personal items at home or in your vehicle. After all items have been secured, all visitors (including children) will be screened through the metal detectors for any further contraband. Once a visitor has been cleared of contraband, they will wait in the lobby area until escorted by a staff member to the visitation area.
- Once a visitor has signed in, and has been screened for contraband, they may not depart the facility before visitation begins.
- Visitors under the influence of drugs or alcohol will not be permitted to visit and will be directed to depart the facility immediately.
- Only family members listed below will be permitted to attend the graduation ceremony. The P.U.L.S.E. Program Coordinator must be notified in advance if the list needs to be changed.

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As the parent/guardian, I acknowledge that I have reviewed the guidelines listed above and understand that I need to communicate these guidelines to others who will be attending. I have listed those individuals below. Please keep the above for your reference and return the lower portion with the participant next weekend.

\_\_\_\_\_  
Name of Parent or Guardian

\_\_\_\_\_  
Signature of Parent or Guardian

*Name of Attendee:*

*Relationship to Participant:*

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